

# WSGA Board Meeting on January 17, 2024

X = Attended    A=Absent

Board Members		Chapter Reps		Extra People	
<b>X</b>	<b>President</b> Antoine Pin Winos_Seattle	<b>X</b>	<b>48 North</b> Karen Townsend paisleykmt	<b>X</b> <b>A</b> <b>X</b>	<b>Event Committee</b> Karen Townsend (paisleykmt) Gabe VanKampen (Go-Pher-it) Carter Cantrell (theCachingCants)
<b>A</b>	<b>Vice-President</b> Jaque Vaughn Princess Trouble	<b>X</b>	<b>Cache-cadian</b> Eugene (Gene) Reed Mr. Gadget2	<b>A</b> <b>X</b>	<b>Cache Machine Team</b> Jim Tollefson (Terrible T's) Steve Heid (Mr. Parts)
<b>X</b>	<b>Secretary</b> Lori Cassidy SeabeckTribe	<b>X</b>	<b>Inland Empire</b> Gerald (Jerry) Martin Martin5	<b>A</b>	<b>Geotour</b> Chris Brue (mc3cats)
<b>X</b>	<b>Treasurer</b> Annette Bailes PeachofWA	<b>X</b>	<b>Olympic Peninsula</b> Joshua Craig Confused Zombie	<b>X</b> <b>A</b>	<b>Merchandise</b> Lori Cassidy (SeabeckTribe) Jacquie Vaughn (Princess Trouble)
		<b>X</b>	<b>Puget Sound</b> Chris Umpphenour ChrisoftheNorthwest,		<b>Outreach</b> Vacant
		<b>X</b>	<b>South Central</b> Benjamin Parruzot Tecomane	<b>X</b> <b>A</b>	<b>Parks</b> Annette Bailes (PeachofWA) Cathy Cahoon (DiscGolfBirdie) <b>OP</b>
		<b>A</b>	<b>Southwest</b> Gabe Shanefalt wasurf	<b>A</b> <b>A</b>	<b>Webmaster</b> Mitch Eatough (Nepokarma) Mikel Nelison (ThePiCacher)

**Called to order at 7:19 pm**

**Proxy:** Lori Cassidy for Jacquie Vaughn  
Annette Bailes for Gabe Shanefelt

**Minutes:**

**Motion:** Karen Townsend

**2nd:** Gene Eugene

**Votes:** Lori, Jacquie (proxy), Annette, Gabe (proxy), Jerry, Gene, Ben, Karen, Chris, Joshua

**Abstained:** N/A

**Treasure Report:** See below

**Membership:**

As of 1/11/24

- Basic Memberships: 21
- Premium Memberships: 198
- Total Memberships: 219

**Merchandise Report:**

- ❖ 2023 Distribution Report / Status
- ❖ Take off store sale
- ❖ New plates are here and will be on the store soon

**Events Committee:**

**Events Report (theCachingCants)**

- ❖ WSGA 2023 Holiday Party - 29 will attends, 38 attended logs, 50-60 people
  - We had a very successful holiday party in Carnation with many members in attendance
- ❖ Assisting - WSGA Campout 2024
- ❖ Assisting - APE/Block Party 2025

## **Cache-machine Report (Terrible T's)**

- ❖ Chehalis/Centralia Cache Machine (January 6, 2024)
  - 52 Attendee's
- ❖ Clarkston/Lewiston Cache Machine (April 6, 2024)
- ❖ Bellingham (June 2024)
- ❖ Wenatchee or unsure ?? (October 2024)
- ❖ Cache Machine Suggestions for future ones
- ❖ Discord seemed to work pretty well

## **Outreach Committee:**

- ❖ Chehalis Newspaper wants an interview about the Cache Machine.
- ❖ New park rangers Bellevue, Fall City, Snoqualmie, and Issaquah areas
- ❖ Treehouse guy wants to do an event at one of treehouses

## **Chapter Reports:** See below

- ❖ 2024-2025 Chapter Rep Expectations Review (see below under Chapter Reports)

## **GeoTour Report** (Chris Brue (mc3cats):

As of 1/17/24

- ❖ Daybreak coins – 308
- ❖ Dusk coins – 66
- ❖ The flow of completed passports has slowed down significantly since we are in the winter months now.
- ❖ I will request data from Geo HQ on overall data for all 7 tours and have that available for the next meeting in March.
- ❖ 30 out of 88 caching accounts have completed all 7 geotours.

## **Old Business:**

- ❖ Campout (SouthCentral) Chapter
  - July, Friday 26th to Sunday 28th
  - Cost \$1,050
  - Multi purpose room
  - Rental agreement and Proof Insurance

- ❖ OP Chapter Brick Project - Was approved in November 2023 meeting

## **New Business:**

- ❖ Elections 2024
  - Returning / Not Continuing
    - Returning: Annetee, Ben, Jerry, Gene
    - Not Continuing: Chris U, Karen, Joshua, Lori, Jacquie
    - Not Sure: Antoine, Gabe
  - Nominee Committee: Vice President - Jacquie, Karen, ??
- ❖ By-Laws Committee: Looking for a group of people to go into the by-laws to read and thinking about changing. There was an update committee formed in 2017. Russell, Rambo has been asked to be removed. There were two other committee members who are no longer WSGA members, so they are no longer on the committee. Jerry Martin was also a member of that committee and he will remain on the committee. Antoine is asking Dick Neilson and Nikki Pin to be on the committee.

**Motion:** Karen motions Dick Neilson to be on the Update Committee

**2nd:** Chris U

**Votes:** Lori, Jacquie (proxy), Annette, Gabe (proxy), Jerry, Gene, Ben, Karen, Chris, Joshua

**Abstained:** N/A

**Motion:** Karen motions Niki Pin to be on the Update Committee

**2nd:** Benjamin

**Votes:** Lori, Jacquie (proxy), Annette, Gabe (proxy), Jerry, Gene, Ben, Karen, Chris, Joshua

**Abstained:** N/A

**Motion:** Annette motions Jerry Martin to be on the Update Committee

(This is a backup just in case there is no record of Jerry being on the committee)

**2nd:** Karen

**Votes:** Lori, Jacquie (proxy), Annette, Gabe (proxy), Jerry, Gene, Ben, Karen, Chris, Joshua

**Abstained:** N/A

- ❖ By-Laws Update tabled to March 2024 meeting
- ❖ 2025 Geocaching HQ Block Party / Mega / Giga Event Ideas
  - Events committee to start meeting to get planning ideas

**Next Meeting:** Wednesday @ 6:30 pm 03/20/2024

**Open Forum / Unaccounted Business:** Nothing

**Member Comment from Live Zoom, Facebook, and Board:**

**Adjourned at 9:04 pm**

# Treasurer Report

WASHINGTON STATE GEOCACHING ASSOCIATION			
Bank Balance, October 31, 2023			\$12,383.12
<b>INCOME:</b>			
Membership Income		\$ 998.00	
Merchandise sales		306.55	
Refund of Deposit for Holiday Event Rental		200.00	
	Subtotal		<u>1,504.55</u>
			<u>\$13,887.67</u>
<b>EXPENSE:</b>			
Postage Expense		\$ 505.56	
Chapter Allocation Expense		604.23	
GeoTour Renewal Fee		1,750.00	
Store Merchandise Purchases*		1,972.00	
Zoom Fees (2023 reimb. & 2024 WSGA expense)		330.08	
Office Expense		68.29	
IT Expenses		65.89	
UNKNOWN		33.76	
Stripe Fees		48.95	
2023 Member Coins Design Fee		350.00	
			<u>\$ 5,728.76</u>
Bank Balance, December 29, 2023			<u>\$ 8,158.91</u>
Bank Balance 12/29/2023	\$	8,220.30	
Less: Outstanding Check #5449		(165.04)	Zoom Reimbursement-C. Brue
Reconciled Bank Balance 01/15/24	\$	8,055.26	
Balance undistributed in Stripe Acct.		47.94	
Total Cash On Hand, 01/15/24	\$	<u>8,103.20</u>	
1/15/2024 apb			
*Store Mdse. Purchases			
Small Trackable Tags	\$	1,123.00	
Large WSGA License Tags		849.00	

# Chapter Reports

<b>48th North</b>		<b>Karen Townsend paisleykmt</b>
<b>WSGA Past Chapter Events:</b>	<b>WSGA Upcoming Chapter Events:</b>	<b>Other Upcoming/Past Area Events</b>
GCAG4H8 WSGA - 48N: New Years Eve Meet Up	GCAEEGX WSGA - 48N: Puzzle Solving Help	None
<b>Chapter News:</b>		
None		

<b>Cache-cadian</b>		<b>Eugene Reed Mr. Gadget2</b>
<b>WSGA Past Chapter Events:</b>	<b>WSGA Upcoming Chapter Events:</b>	<b>Other Upcoming/Past Area Events</b>
GCAFP3Q 11-11-23, Veterans Day 2023, a day fir remembrance 14 accounts and 19 in attendance  GCAG13C 12-16-23, Cache-Cadian Chapter 2023 Christmas Party 20 accounts and 29 in attendance  GCAHDHA 12-31-23, Now 2023 is in our Rear View Mirror 19 accounts and 23 in attendance	None	None

## Chapter News:

At our Christmas Party I was able to pass out WSGA membership coins. There were two WSGA members who were not there. One WSGA member did not have his name on the list sent to me with the coins. He had his name tag which verified he was a paid up member expiring in 2024. So I gave him one of the coins that should have been for one of the no shows. After contacting Lori, who verified the member should have been included, sent me one additional coin.

I planned the event for the last day of the year so folks could get a souvenir from Groundspeak. Then learning this could be looked at as 123 123 a couple of days before the event, I quickly got a new cache published to coincide with the event. Hats off to Barking Frogz for reviewing and getting it published in time. GCAHRAQ 123-123 as we say goodbye to 2023

The weather really cooperated this year allowing for members from a far to make it to our December events. Also Benjamin Parruzot our WSGA South Central Chapter Rep made the trip up to attend our New Years Eve event

<b>Inland Empire Chapter</b>		<b>Jerry Martin Martin 5</b>
<b>WSGA Past Chapter Events:</b>	<b>WSGA Upcoming Chapter Events:</b>	<b>Other Upcoming/Past Area Events</b>
<p>[JAN-07-2024] Keeping the pace with at least a monthly event in the chapter, mostly indoors during the colder days.</p> <ul style="list-style-type: none"> <li>• Three chapter events: a chill and happy GIFF in November (6 attended logs), a well attended and fun Holiday Party (11 attended logs) with lots of prizes and a survey filled by most attendees, and a small January meeting (scheduled 1/13, after the time I write this report).</li> <li>• A community event by AndrewsDK: "Koffee Klatch" held between Satus Pass</li> </ul>	<p>None scheduled at this time.</p>	<p>02/11/2024 12th Annual Pre-Game Tailgate Party GCAHYGF by Martin 5 Spokane Valley, WA</p>



and Goldendale between Christmas and New Year. Always great to see events out of the larger cities!

## Chapter News:

Of course, the night before our IE Chapter Fall CITO we received the first snow of the season. As such, we did more “caching in” than we did taking “trash out.” We still had a good time and will need to schedule a spring CITO at this location once the snow is gone.

Our 11th Annual IE Chapter WSGA Christmas Party went well; however, our attendance was down from previous years. Some were home sick and others had competing holiday events they were attending. With the smaller attendance, everyone ended up going home with a door prize during our raffle.

Again this year, for the third year in a row, Mr & Mrs Parts hosted the New Year’s Eve and New Year’s Day events at the Spokane Valley Mall under their geocaching account. At these events, I presented a member bonus to the paid WSGA members of the IE Chapter who attended. Thirteen fully stocked and ready to hide geocache containers were given out. The idea is to encourage membership, while at the same time encouraging geocache placement. I hope that this spring I will get to find some of these same containers placed in the wild.

The 50th anniversary of the Expo ’74 World’s Fair is this year. It was held in downtown Spokane and is now the site of Riverfront Park. While I have not seen anything official yet, I have heard that Lisa/Cache Advance are planning a geo adventure to coincide with the Expo ’74 anniversary. More to come...

The IE Chapter member with a Virginia address, Schwandt, was back in Spokane for his annual Christmas break visit. He hosted two events at Hammer Coffee; the first was on the eve of Christmas Eve, followed by his 10th Annual Boxing Day event the day after Christmas. I do need the executive board to verify his membership status, as he still did not show on the IE Chapter member report I received on December 30, 2023. Schwandt will be back in Spokane sometime this summer, and is hoping to make it for the upcoming Expo ’74 geo adventure.

Looking forward to a couple more chapter events indoors in February and March before getting going on another Spring Tour. Looking to have the Spring Tour start publishing in late February / early March.

<b>Olympic Peninsula</b>		<b>Joshua Craig Confused Zombie</b>
<b>WSGA Past Chapter Events:</b>	<b>WSGA Upcoming Chapter Events:</b>	<b>Other Upcoming/Past Area Events</b>
None	None	SeabeckTribe's Hosting Events  Gearguru Hosting Events  Port Gamble Forest Heritage Park Tree Planting (GCAJ6JC) on January 27th @ 9 am
<b>Chapter News:</b>		
None		

<b>Puget Sound</b>		<b>Chris Umpphenour ChrisoftheNorthwest</b>
<b>WSGA Past Chapter Events:</b>	<b>WSGA Upcoming Chapter Events:</b>	<b>Other Upcoming/Past Area Events</b>
Frager road CITO	Two meet and greets on the 27th	None
<b>Chapter News:</b>		
None		

<b>South Central</b>		<b>Benjamin Parruzot TecsomaneP</b>
<b>WSGA Past Chapter Events:</b>	<b>WSGA Upcoming Chapter Events:</b>	<b>Other Upcoming Area Events</b>
<p>Chapter sponsored or organized events: ♣</p> <p>♣ GCADRVG - 🎬🎥 WSGA SC - GIFF Event 2023 🎬🎥 November 17, 2023 by WSGA – South Central</p> <p>♣ GCADRX2 - WSGA SC 2023 Holiday Party December 16, 2023 by WSGA – South Central</p> <p>GCAH9W6 – Koffee Klatch 12/30 December 30, 2023 by AndrewsDK</p> <p>♣ GCAHPEW - WSGA SC January Meetup January 13, 2024 by WSGA – South Central</p>		<p>Chapter sponsored or organized events: ♣</p> <p>GCAJ1QD – Ride Share January 21, 2024 by quadsinthemudd</p>
<b>Chapter News:</b>		
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<b>Southwest Chapter</b>		<b>Gabe Shanefalt wasurf</b>
<b>WSGA Past Chapter Events:</b>	<b>WSGA Upcoming Chapter Events:</b>	<b>Other Upcoming Area Events</b>
None	None	None
<b>Chapter News:</b>		
I had planned on having an event or two but I was just too busy around the holiday season. Unfortunately I haven't been doing much geocaching in general.		

## WSGA Chapter Rep. Roles / Expectations 01/2024

### Sourced from the WSGA By-laws

Highlighted text may not be listed within the bylaws that are there to give clarity.

5.2: The Board of Directors shall manage the overall organization and business of WSGA, and perform the specific duties of their offices as prescribed in these Bylaws. The Board makes policies and sets guidelines to govern the affairs of WSGA, including managing all organizational functions, implementing policies consistent with the purposes of WSGA, responding to proposals from the

membership, and establishing necessary budget and staffing levels.

7.3: Each Chapter is led by a Chapter Representative (“Chapter Rep”) elected by its Members. The Chapter Rep is a conduit between Chapter members and the Board of Directors. The Chapter Rep shall:

- Represent the Chapter as a voting member of the WSGA Board of Directors.
- Communicate with Chapter members and ensure they are aware of WSGA activities.
  1. By way of email, phone or in-person notification, or
  2. By way of events set up by geocachers in their chapters, or
  3. By way of “WSGA” events set up by the chapter rep.
- Host events on a regular basis (at least quarterly) throughout the Chapter area for social interaction, sharing news, discussing issues, soliciting involvement, and/or geocaching education.

1. Quarterly during the WSGA Fiscal Year (April 1<sup>st</sup> to March 31<sup>th</sup>)
2. “...Throughout the Chapter Area...” Meaning all encompassing the mapped out chapter.
3. EXPECTED CHAPTER EVENTS INCLUDE:
  - a. GIFF
  - b. Summer/Spring/Fall Picnic
  - c. Halloween / Winter Holiday Event
  - d. Campout (If in that Chapter)
  - e. 2x CITO’s per year
  - f. Random events
  - g. Any WSGA support event. i.e. Cache Machine Mid-way Event.

Recruit new and renewal memberships in WSGA.

Serve as an ambassador for WSGA to the geocaching community and general public.

Manage the annual allocation of Chapter funds and merchandise.

Sponsor fund-raising activities (e.g., event raffles) when appropriate and with prior consent of the Board.

Promptly report memberships, income, and expenses to the Executive Committee, and ensure funds and receipts reach the Treasurer in a timely fashion.

## **Chapter Rep. Board Meeting Attendance**

5.4.2 – Board members are required to attend 75 percent of Business Meetings. If a Board member will be absent, they shall notify the

President and specify another Board member as their voting proxy.

Chapter Reps are expected to submit a Chapter Report one to two weeks prior to a board meeting.

## **The Chapter**

**7.4** – A Chapter becomes inactive if membership drops below 10 active Members or it has no Chapter Representative.

**7.4.1** – An inactive Chapter has no representative on the Board of Directors, and thus, the Board is reduced by one voting member.

**7.4.2** – An inactive Chapter receives no allocation of funds or swag.

**7.4.3** – To regain active status, a Chapter must have 10 active Members and a Chapter Representative. This may happen outside the normal election cycle, provided the Board votes to approve an appointed Chapter Representative. If a Chapter is reactivated during a Board term, its allocation of funds and swag will be prorated accordingly.